



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon
(042) 540-6519

NOTICE TO PROCEED

VITAL CARE GENERAL MERCHANDISE OPC
Alaminos, Laguna

Sir/Madam,

The attached Purchase Order No. 2023-12-0631 are already approved so **NOTICE** is given to VITAL CARE GENERAL MERCHANDISE OPC for the purchase office supplies and materials requested by L. Miano- Extension Services with PR No. 2023-10-2056 Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


NILO H. DATOR, EdD
OIC, University President

JAN 04 2024

I acknowledge receipt of this Notice on: _____

Name of the Representative of the of the Bidder: VITAL CARE GENERAL MERCHANDISE OPC

Authorized Signature:  _____